

The Annual Quality Assurance Report (AQAR) of the IQAC 2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2014-15)

2014-15

I. Details of the Institution

1.1 Name of the Institution

Government College Sector-1
Panchkula

1.2 Address Line 1

Principal Government College

Address Line 2

Sector-1

City/Town

Panchkula

State

Haryana

Pin Code

134109

Institution e-mail address

gc1_panchkula@yahoo.co.in

Contact Nos.

0172-2560076

Name of the Head of the Institution:

DR. S.P. SINGH

Tel. No. with STD Code:

0172-2560076

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.05	2003	2008
2	2 nd Cycle	B	2.20	2014	Upto Feb 20, 2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 (DD/MM/YYYY)4
 ii. AQAR -- (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

PGDCA, BCA

1.11 Name of the Affiliating University (for the Colleges)

Kurukshetra University
Kurukshetra

1.12 Special status conferred by Central / **State Government**-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text" value="College with Potential for Excellence by State Govt."/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="01"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Acted as an inspirational force for the institution.
- Finalization reports and monitoring all annual activities.
- Act as a backbone for all college activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Modification of Library to increase the reading space. 2. Steps to improve student's attendance in classes.	1. Space for two more tables created by dismantling internal cabin. 2. Attendance improved.

* Attach the Academic Calendar of the year as **Annexure- I**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The suggestion of IQAC were approved & were decided to be executed.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-----	-----	-----	-----
PG	05	-----	-----	-----
UG	06	-----	-----	-----
PG Diploma	01	-----	-----	-----
Advanced Diploma	-----	-----	-----	-----
Diploma	-----	-----	-----	-----
Certificate	-----	-----	-----	-----
Others	B.P.Ed	-----	-----	-----
Total				
Interdisciplinary	-----	-----	-----	-----
Innovative	-----	-----	-----	-----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	11 (UG & PG)
Trimester	-----
Annual	02 (B.P.Ed & PGDCA)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure-II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi is revised by University by holding meetings.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
72	37	35	-----	-----

2.2 No. of permanent faculty with Ph.D.

27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	29	----	----	----	----	----	----	----	----

2.4 No. of Guest and Visiting faculty and Temporary faculty

02 Guest
Faculties

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	27	NIL
Presented papers	07	19	NIL
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio-Visual Aids & LCD Projectors.
- Use of Smart Boards.
- Wi-Fi facility for Teachers & Students.
- Use of Charts.
- Use of inspirational Films
- Use of Computer Software's.
- Use of Extension Lecturers by eminent personalities.
- Field visits & Community Service.
- Use of Seminars, Group Discussions.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Yes; Use of secret codes for evaluation & result preparation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 09

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage: 2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	254	2.75	1.57	-	-	4.33
BCOM	245	.81	13.06	15.10	1.22	30.2
BSc NM	102	3.92	3.92	3.92	-	11.76
BSc Med	22	13.64	18.18	9.09	-	40.91
BBA	30	-	3.33	-	-	3.33
BCA	28	7.14	25	-	-	32.14
BMC	17	11.76	23.52	-	-	35.29
BPEd	46	6.09	17.39	4.35	-	97.83
PGDCA	22	9.09	9.09	-	-	18.18
MCom	56	3.57	32.14	14.28	-	50
MA Psy	22	9.09	4.54	4.50	-	18.18
MA Pol.Sc.	37	-	29.73	8.11	-	33.33

MA Eng	36	-	11.11	25	-	33.33
MA History	30	-	30	13.33	-	43.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC conducts monthly meetings with the HOD of the different subjects to take suggestions.
- IQAC also conducts meetings with the convenors and members of different committees and tries to remove the obstacles if any from their day to day functioning.
- It tries to incorporate the suggestions given by HOD's and convenors of different college committees.
- Feedbacks of the programmes implemented are also evaluated.
- Valuable suggestions of eminent personalities were considered & incorporated..
- Organised group discussions, competition, declamation content & other activities on the basis of feedback.
- Monitoring the covering of syllabi.
- Designed a schedule of activities that does not disturb academic environment.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	05
HRD programmes	NIL
Orientation programmes	01
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	04
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	24	26	02	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- Sensitized all Staff members by UGC convener regarding all programmes/ schemes offered by UGC under Faculty Development Program.
- College has a research committee named “UGC proposal committee.
- Teachers are encouraged to attend seminars, conferences and workshops and also to publish papers in referred journals.
- Conducting seminars, conferences, workshops and extension lectures.

3.2 Details regarding major projects ----- NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.3 Details regarding minor projects ---- NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	03	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	01	NIL
Conference proceedings	NIL	01	NIL

3.5 Details on Impact factor of publications: *Annexure-IV*

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations----- N. A.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **N. A.**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-----	-----	-----	-----	-----
Sponsoring agencies	-----	-----	-----	-----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **N. A.**

From Funding agency From Management of University/College

Total

Type of Patent	Number
----------------	--------

3.16 No. of patents received this year

N. A.

National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-----	01	-----	-----	-----	-----

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

N. A.

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level 10

State level NIL

National level 05

International level NIL

3.22 No. of students participated in NCC events:

University level 39

State level 30

National level 04

International level ---

3.23 No. of Awards won in NSS:

University level ---

State level ---

National level ---

International level ---

3.24 No. of Awards won in NCC:

University level	---	State level	---
National level	04	International level	---

3.25 No. of Extension activities organized

University forum	---	College forum	20		
NCC	05	NSS	10	Any other	05

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- AIDS AWARENESS
- YOGA CAMP
- BLOOD DONATION CAMP
- HEALTH CHECK-UP CAMPS
- TRAFFIC RULES AWARENESS.
- BLOOD DONATION CAMP
- NSS
- NCC
- LEGAL LITERACY CELL
- WOMEN CELL
- ALUMINI MEET
- CULTURAL MEET
- ECO CLUB MEET
- SUBJECT SOCIETIES
- DAY CELEBRATION

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.5 acres	-----	Govt. Funded	-----
Class rooms	39	-----	-----	-----

Laboratories	27	-----	-----	-----
Seminar Halls / Multi- Purpose Hall	01	-----	-----	-----
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL	-----	-----	-----
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	-----	-----	-----
Others	----	Gymnasium	Govt. Funded	

4.2 Computerization of administration and library

- Internet facility is available in the office.
- Computerization of Administration done.
- Computerization of Library in Progress.
- Entire office is equipped with computers, printers, scanners & photo state machines.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20,898	4046800	460	2,24,800	21358	4271600
Reference Books	1100	6,60,000	42	25,200	1142	6,85,200
e-Books	----	-----	-----	-----	-----	-----
Journals	20	18,000	5	2400	25	20,400
e-Journals	----	-----	-----	-----	-----	-----
Digital Database	14,000	42,00,000	4,000	3,00,000	18000	45,00,000
CD & Video	----	-----	-----	-----	-----	-----
Others (specify)	----	-----	-----	-----	-----	-----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	51	03	Yes	01	-----	Yes	Yes (10)	-----
Added	-----	-----	-----	-----	-----	-----	-----	-----
Total	53	03	Yes	01	-----	Yes	Yes	-----

							(10)	
--	--	--	--	--	--	--	------	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet access available in Departments, Library, Office for Staff & Students.
- Training of Staff for On-line Admissions.
- We have internet & computer facility in all the Department.
- Students are encouraged to prepare their assignments and projects regarding Science exhibitions through the use of computer & internet.
- We have two compulsory Computer Education Labs where all students are supposed to learn computer basics.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-----
ii) Campus Infrastructure and facilities	3,50,000/-
iii) Equipments	50,000/-
iv) Others	1,00,000/-
Total :	5,00,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students were made aware of facilities available i.e. Canteen, Multi-purpose Hall, Fee counters etc.
- IQAC monitors that all student related information is updated on College website.

5.2 Efforts made by the institution for tracking the progression

- Class Tests
- Assignments
- Tutorial Groups.
- Students are encouraged for group discussion.
- A suggestion box for students has been installed.
- Students' problems are tackled immediately.
- Lectures shortage committee actively informs about the attendance shortage.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2281	286	-----	81

(b) No. of students outside the state

147

(c) No. of international students

Men	No	%	Women	No	%
	----	----		----	----

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC/ST	SBC	OBC	Physically Challenged	Total
1376	520	35	757	04	2696	1277	513	0	775	02	2648

Demand ratio 5-10%

Dropout % 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N. A.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Recruitment drive by HDFC Bank in Nov., 2014.
- Placement Training for Executive posts in Banks at G.C.G.-14, PKL from 20-23 Jan, 2015
- Regional job fest in G.C.G-14, PKL on 30-01-2015.
- Special Panel Discussion on 'How to prepare for interviews' organised on 29-01-2015.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
11	270	-----	80

5.8 Details of gender sensitization programmes

- Women cell has a separate room and is very active.
- Special fans are organized for girl students.
- Eve teasing is strictly prohibited & very strictly action is taken against this.
- A workshop on Adolescent Problems on 11/03/2015.
- Raksha Sutra- a programmer in collaboration with Amar Ujala to introduce students the ways how they get help from Police.
- Pledge against 'Female Foeticide'.
- A special screening girls common room has been arranged with water cooler equipped with RO, neat & clean washroom has been arranged.
- A lady caretaker has also been arranged for girls common room.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-----	-----
Financial support from government	498	57,14,410/-
Financial support from other sources	04	12,000/-
Number of students who received International/ National recognitions	-----	-----

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- i. Better Services of Canteen & Hostel Facilities.
- ii. The vision and mission of the college is in consonance with the stated objectives of higher education and the college strives hard for the upliftment of the society through education with the motto 'Gyanenatma Darshanam'.
- iii. To provide the benefits of higher education to all sections of society.
- iv. To study preserve and enrich the socio culture tradition of the region.
- v. To impart quality education with all the modern techniques & methods.
- vi. To foster economic growth.
- vii. To explore & utilize the natural resources of the state.

- viii. To give upmost importance to the socially economically marginalized sections with government approved proactive measures.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision: To create and sustain an institute par excellence dedicated to value based education that juxtaposes professionalism with humanism and to pursue unending quest for ever expanding landscape of knowledge.

Our Mission: To empower youth to transform challenges into opportunities. Shape their aspirations and long cherished dreams. Promote & develop balanced, harmonious, law abiding and concerned citizens. Enhance quality education and

6.2 Does the Institution has a management Information System

Yes, we have an old established website of our own. We have one more website from the Department of Higher Education.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum Development is the prerogative of the officiating University.
- Teachers of the college play an active role in the curriculum development as members of boards of studies.
- Syllabi is developed by University.
- Relevant topics & schedule for extracurricular activities is finalized by holding meeting with HOD's, Alumni, and Tutorial meetings.

6.3.2 Teaching and Learning

- Adhering to the Academic calendar of the University.
- Educational Tours for students.
- EDUSAT room.
- The faculty is encouraged to make class teaching more & more interactive.
- Students are encouraged to make use of the library and internet resources for completing their semester assignments.

6.3.3 Examination and Evaluation

- Semester system for all U.G. & P.G. classes.
- Annual system for B.P.Ed. & PGDCA.
- College follow the University guidelines in this regard. . College is Nodal Centre for Spot Evaluation of papers.
-

6.3.4 Research and Development

- Faculty motivated to apply for UGC grants.
- Faculty members are encouraged to submit more & more proposals for major & minor research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New book shelves were added & new books were added in the library.
- A reading area was created for students.

6.3.6 Human Resource Management

- Various Committees viz. Grievance cell, Women cell, along with the Staff Secretary & Social Secretary work together to create a harmonious environment. All the decisions are taken after due deliberations with the entire staff. All important days are celebrated together by teaching and non teaching staff.
- Eco Club, Women Cell, Legal Literacy Cell.

6.3.7 Faculty and Staff recruitment

- Regular faculty is recruited through HPSC. However, the Principal can engage resource persons on 'Extension Lecture Basis' as per Government guidelines.
- The entire recruitment is on merit and UGC/K.U. /DGHE are strictly adhered to.

6.3.8 Industry Interaction / Collaboration

- One month on the job training in nearby industry is undertaken by B.Sc. (M) students having Ind. Micro- Biology as optional subjects.
- Students of BMC get regular exposure in editing news items & photography.
- This will be the major thrust area in the coming years.

6.3.9 Admission of Students

- Admission process is fully transparent. Admission is based on Merit and State Reservation Policy is followed.
- On-line admission form filling, generation of E- fee challan.
- One computer lab with internet facility was specifically made available to students.
- A committee of trained members for the assistance of students.

6.4 Welfare schemes for

Teaching	LTC, CCL, Medical Re- imbursement.
Non teaching	LTC, CCL, Medical Re- imbursement, uniform allowances, conveyance allowance.
Students	Scholarships, incentives for meritorious students.

6.5 Total corpus fund generated

N. A.

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	Yes	Bursar & C.A.
Administrative	Yes	Govt.	Yes	Bursar & C.A.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Staff is performing examination duties very actively & vigilantly as per directions of University Authorities.
- Cheating & copying is completely banned in G.C. Sec.-1, Panchkula.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

- Alumni meetings were organized and suggestions to enhance student support system and enforce discipline were invited and incorporated in the agenda of tutorial meetings
- Few residential accommodations are available in college campus.

6.12 Activities and support from the Parent – Teacher Association

- A Parent Teacher meeting was organized. Parents were apprised of student's academic performance and overall behavior in classes, practical's in extracurricular activities. Their suggestions regarding improvement in academic environment were involved.

6.13 Development programmes for support staff

- A conducive environment is created where all service providers get respect of students & staff. Their grievances are regularly redressed by competent authority.
- Few residential accommodations are available in college campus.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Entire college campus is green & Eco-Friendly and students are encouraged to conserve energy source.
- Proposal to install Solar Panel has been sent to Government.
- Solar water distillation plant is functional.
- No, agro-chemicals are used in gardens & lawns.
- Students are not allowed to bring cars/ 4 wheelers.
- Lectures are arranged to encourage students to plant more and more trees and adopt Eco- Friendly behaviour.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Regular Tutorial Meets.
- Leave application of students to be signed by tutors.
- On-line admissions and E- fee challan.
- All records have been streamlined.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Washrooms were renovated.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Regular PTM, Tutorial meetings, Alumni meets.
- Good support system for students.
- Regular redressal of grievances of students & staff.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- Subject of Environmental studies is compulsory for all U.G. students which inculcates Eco-Friendly behavior in students.
- Solar Distilled water system.
- Energy conservation.
- All activities of Eco-Club.
- Students & Teachers are encouraged to adopt Eco- Friendly behavior by against Seminars & Lectures.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: Very good infrastructure facilities and peer friendly environment.

Sports and cultural departments are very good & we have national & international players.

Cordial relationship between students and teachers.

College is best in Haryana as far as sports department is concerned

Well qualified permanent faculty,

Easy availability of extension lectures.

Weakness: Location disadvantage due to availability of 11 colleges in nearby Chandigarh which offer almost all the courses.

Most of the students who take admission in this college belong to rural background & have poor academic record.

Presence of too many colleges in Chandigarh.