

Govt. College for Girls, Sec. 14, Gurugram

Name : Pooja Rani

Class : B.com Hons 5th sem.

Subject: Money and Banking

July	
Week 1 (16 July-21 July)	DEFINITION of money .
Week 2 (23 July -28 July)	Functions and impotence of money
August	
Week 1 (30 July-4Aug)	Role of money in various economic systems
Week 2 (6 Aug-11 Aug)	Classification of money
Week 3 (13 Aug-18 Aug)	Evils of money
Week 4 (20 Aug-25 Aug)	Circular flow of money
Week 5 (27 Aug-1Sep)	The quantity theory of money fisher
September	
Week1(3Sep-8Sep)	Cambridge and Keynesian theory of money
Week2(10Sep-15Sep)	Inflation: types of inflation
Week3(17Sep-22Sep)	Theories of inflation
Week4(24Sep-29Sep)	Effects and consequences of inflation
October	
Week1(1Oct-6Oct)	Control of inflation
Week2(8Oct-13Oct)	Credit :definition, types, merits and demerits
Week3(15Oct-20Oct)	Credit and economic development
Week4(22Oct-27Oct)	Functions of Commercial banks and Central Banks.Control of money supply
Week5 (29Oct-3Nov)	Process of credit creation and it's limitations, reserve Bank of India Its functions and traditional development
November	
Week1(5Nov)	Revision
Week2(6Nov-13Nov)	vacations

Govt. College for Girls, Sec. 14, Gurugram

Lesson Plan

Name of the Teacher: **Pooja Rani**

Class- **B.Com(Pass) 3rd semester**

Name of Subject- **Business Statistics**

July	
Week 1 (16 July-21 July)	Introduction to Statistics
Week 2 (23 July -28 July)	Collection of Data
August	
Week 1 (30 July- 4Aug)	Classification of Data, SURVEY
Week 2 (6 Aug-11 Aug)	Presentation of Data
Week 3 (13 Aug-18 Aug)	Diagrammatic Presentation of Data
Week 4 (20 Aug-25 Aug)	Graphic Presentation of Data
Week 5 (27 Aug-1Sep)	New techniques of Presentation of Data, ASSIGNMENT
September	
Week 1(3Sep-8Sep)	Measures of central tendency-Mean, Median
Week2(10Sep-15Sep)	Measures of central tendency-, Partition Values
Week3(17Sep-22Sep)	Measures of central tendency- Mode, AM,GM,HM, REVISION
Week4(24Sep-29Sep)	TEST, Measures of Dispersion
October	
Week 1(10Oct-6Oct)	Measures of Dispersion
Week2(8Oct-13Oct)	Measures of Skewness
Week3(15Oct-20Oct)	Moments and Measures of Kurtosis
Week4(22Oct-27Oct)	Correlation
Week5 (29Oct-3Nov)	Correlation, TEST
November	
Week 1(5Nov)	Linear Regression Analysis
Week2(6Nov-13Nov)	vacations

Govt. College for Girls, Sec. 14, Gurugram

Lesson Plan (2018-19)

Name : Pooja Rani

Class : B.com 5th sem (pass)

Subject: Accounting for managers

July	
Week 1 (16 July-21 July)	Nature and scope of management
Week 2 (23 July -28 July)	Management accountant
August	
Week 1 (30 July- 4Aug)	Management accounting principles
Week 2 (6 Aug-11 Aug)	Management accounting vs financial accounting vs.cost accounting
Week 3 (13 Aug-18 Aug)	Utility of management accounting
Week 4 (20 Aug-25 Aug)	Limitations of management accounting
Week 5 (27 Aug-1Sep)	Tools of management accounting
September	
Week1(3Sep-8Sep)	Analysis and interpretation of financial statements
Week2(10Sep-15Sep)	Meaning and classification of ratios
Week3(17Sep-22Sep)	Profitability ratios
Week4(24Sep-29Sep)	Solvency ratios, liquidity ratios and limitations
October	
Week1(1Oct-6Oct)	Cash flow statements :Meaning ,objectives
Week2(8Oct-13Oct)	Cash flow limitations and accounting procedures
Week3(15Oct-20Oct)	Financial planning
Week4(22Oct-27Oct)	Capital budgeting : Meaning and nature and need
Week5 (29Oct-3Nov)	Importance of capital budgeting and appraisal methods
November	
Week1(5Nov)	Capital rationing
Week2(6Nov-13Nov)	Vacation

Government College for Girls, Sector- 14, Gurugram

Lesson Plan

Academic Session- 2018-19, Semester: Odd

B.Com (Pass) 5th Semester

Financial Market Operations

Name of Assistant/ Associate Professor: Pooja Rani

Week	Topics/ Chapters to be covered
	Month: July/2018
(16 July to 21 July)	Overview of Indian Financial System
(23 July to 28 July)	Non Banking financial Entities
	Month: August/2018
(30 July to 4 August)	Money market : organised market and unorganised market
(6 August to 11 August)	Money Market: Indian Money market structure call money market
(13 August to 18 August)	Acceptance houses and Discount houses ;Recent trends in Indian money market
(20 August to 25 August)	capital market : New issue market : methods and procedure of new issue
	Month: September/2018
(27 August to 1 September)	Secondary market ; Functions listing procedure,Legal requirement public issue pricing and marketing
(3 September to 8 September)	Stock Exchange- NSE and OTCEI
(10 September to 15 September)	SEBI -Introduction,powers,Scope,Objective and functions
(17 September to 22 September)	Investors protection: Grievances concerning stock exchange and dealing and their removal ; Grievance cell in stock exchange SEBI
(24 September to 29 September)	Functionaries on Stock Exchanges : Brokers ,Sub brokers,Market Makers
	Month: October/2018
(1 October to 6 October)	Functionaries on Stock Exchanges : Jobbers,Portfolio consultant,Institutional Investors,Depository
(8 October to 13 October)	Merchant Banking : Meaning, Functions and roles ; SEBI guidelines
(15 October to 20 October)	Credit rating : Concepts,Functions and types
(22 October to 27 October)	Development Banks : IFCI, IDBI,IIBI,SIDBI,EXIM,NABARD & ICICI
	Month: November/2018
(29 October to 3 November)	Mutual Funds :Meaning,Benefits of mutual funds,Types
till 5th November	SEBI guidelines regarding mutual funds