

**URGENT REGISTERED/SPEED POST**

From

Principal Secretary to Govt. Haryana, Higher Education  
Department, Panchkula.

To

1. The Chairman,  
National Commission for Minority Educational  
Institutions,  
Government of India, Gate No. 4 First Floor, Jeevan Tara  
Building, Patel Chowk, Parliament Street, New Delhi-  
110001.
2. Principal Secretary to Govt. Haryana, Health Department ,  
Chandigarh.
3. Principal Secretary to Govt. Haryana, School Education  
Department, Chandigarh.
4. Principal Secretary to Govt. Haryana, Technical  
Education Department, Chandigarh.

Memo No. 01/66-2003 Coord.(3)

Dated, Panchkula. 22-09-2016

**Subject:- Revised guidelines /Policy for grant of Minority  
Status to Minority Educational Institutional in  
Haryana.**

Please refer to the subject cited above.

A copy of the State Govt. approved revised  
guidelines/policy for grant of Minority Status to Minority  
Educationl institutions in Haryana is enclosed herewith for  
information and necessary action. These guidelines are effective  
with immediate effect.



Deputy Director Cadet Corps  
For Director Higher Education, Haryana,  
Panchkula.

(TO BE SUBSTITUTE BEARING THE SAME NO. AND DATE)

No.01/66-2003 Coord(3) Dated 08/04/2013

**CONDITIONS ON WHICH N.O.C. WILL BE ISSUED FOR  
GRANT OF STATUS OF MINORITY EDUCATIONAL  
INSTITUTION IN  
HARYANA:**

- I. The aims and objectives of the educational agency incorporated in its bylaws should clearly specify that it is meant to primarily serve the interests of the minority community to which it belongs.
- II. At least 2/3rd members of Trust/Society/ Company should belong to the minority community.
- III. The minority educational institution shall not compel any of its students or employees to take part in any of its religious activities.
- IV. The minority educational institution shall observe general laws of the land relating to educational institutions.
- V. The minority educational institution will not use its privilege as minority institution for any pecuniary benefit.
- VI. The minority educational institution shall appoint teachers as per qualifications laid down by the authority concerned and to select teachers and other employees through open advertisement and as per the conditions of UGC and State government.
- VII. In all academic, administrative and financial matters rules and regulations laid down by respective statutory authorities from time to time shall be wholly applicable to these institutions.
- VIII. The minority educational institution shall do nothing which may come in the way of communal and social harmony.
- IX. In case of aided minority institution, the admission of students from the community should be to a reasonable extent (say upto 50%).
- X. All admissions shall be made on the basis of merit..
- XI. The competent authority can withdraw the approval or recognition of any minority educational institution in case the instructions, rules and regulations issued from time to time by the Affiliating Universities/State government are not abide by the institution.



- XII. The institution shall adhere to all the instructions, rules and regulations issued from time to time by the Affiliating Universities/State government in this regard.
- XIII. The institution shall charge only such fee and funds from the students as prescribed by the Affiliating University/ State Government as amended from time to time.
- XIV. If there is any change in the address of the institution or society or in any member of the society/trust the same must be intimated to the competent authority within fifteen days in writing.
- XV. The institution will submit its Audit reports every second year and the annual return of teachers and students every year to the competent authority.



**POLICY GUIDELINES FOR GRANT OF N.O.C. TO MINORITY EDUCATIONAL INSTITUTIONS IN HARYANA:**

The following policy guidelines are hereby notified for grant of minority status to educational institutions seeking N.O.C from Higher Education Department, Govt. of Haryana :-

**1. DEFINITION OF MINORITIES FOR THE PURPOSE OF MINORITY-RUN EDUCATIONAL INSTITUTIONS.**

"Minority communities" for the purpose of establishing


minority educational institutions means a community notified as such by the Government of Haryana.

**2. COMPETENT AUTHORITY FOR ACCORDING RECOGNITION TO MINORITY EDUCATIONAL INSTITUTIONS.**

The Competent authority to grant recognition to minority educational institutions in Haryana will be the Principal Secretary Higher Education, Government of Haryana.

**3. CRITERIA FOR RECOGNITION OF MINORITY EDUCATIONAL INSTITUTIONS**

**1. Prerequisites at the time of application (Eligibility Norms):**

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- (i) Minority status may be accorded to the applicant society by Government of Haryana if a minimum of 2/3<sup>rd</sup> of the members of the society/trust belong to the same minority community and a certificate for each member must be submitted which is issued by the Sub Divisional Officer (Civil) along with photograph and verified signatures of the members.
- (ii) At the time of submission of application the sponsoring body shall be in possession of 2 acres of land either by way of ownership or on a perpetual irrevocable lease of at least 33 years in case when the proposed land falls in Municipal limits and 5 acres in case the land falls in rural area. CLU may

also be deposited as the case may be.

- (iii) On the proposed land the Society/Trust will give an undertaking that the land is meant only for the proposed institution and no other institution will be formed/raised on this land
- (iv) For setting up of a degree college it shall be mandatory to start at least two streams of instructions
- (v) The applicant can be a Non-profit Organization like a Public Trust/Society registered under Union or State Law or a Company registered under section 25 of the Companies Act. The Registration document of the sponsoring body along with membership and list of all office bearers with the name of minority community in the form as issued by the Sub Divisional Officer (Civil) with address and photographs and objectives of the Society/Trust and terms & conditions governing them in the form of resolution of the Trust/Society shall be submitted along with the application.
- (vi) In case of aided minority institution, the admission of students from the community should be to a reasonable extent (say upto 50%.)
- (vii) All properties, assets and the academic support services shall be required to be recorded in the name of the Institution.
- (viii) The educational institution will be set up for the benefit of students of minority community.
- (ix) A resolution of the Society/Trust for opening of the minority educational institution
- (x) The Educational Society/Trust will have to give an undertaking that the proposed college shall observe the provisions of the

Acts, Statutes, Ordinance and Regulations of the Government/UGC/University as amended from time to time. The Educational Society/Trust will submit the undertaking required by the Government in the Form of an Affidavit.

- (xi) An undertaking in the form of an affidavit that the information and documents submitted by the applicant are authentic and true.
- (xii) An undertaking in the form of an affidavit that the Society/Trust/Company will submit its Audit reports every two years and will file the annual returns of staff and students to the competent authority.

